

**Strategic Planning Meeting**  
**February 14, 2008**  
**START 6:05 P.M.**

**Attendees:** Lavache Scanlan, John Havey, Carl Jennings, Elizabeth Nakoa, Tanya Renner, Guy Kellog, Susan Murata, Shirl Fujihara, Flo Abara, Sheila Rhodes, Carl Naito, Bob Franco.

6:12 p.m. Powerpoint presentation (Bob Franco)

- Reason (summarize whats going on at the University level.
- We have a S.P. 2003-2010
- Last time strategic plan was written the community college system was deconstructing.
- **Championing Diversity** is a goal that is uniquely Kapiolani Community College.

**Tanya:** wants to know any frustrations and you may e-mail her [renner@hawaii.edu](mailto:renner@hawaii.edu). Trying to look at future planning being more user friendly. Want to have a chat with the group and have some focus questions. She will be evaluating the strategic planning process

Look at goal statements, objective statements and action strategies and how they support the new **Strategic Plan Outcomes**. Will we need to **add** or **delete**.

What are the objectives and action strategies to achieve the outcome.

Need to see if present language is still relevant.

- Decide at the College how we will reach the outcome.

**Educational Capital** = more people with more degrees.

**Outcome 5 will drive Long Range Development Plan dealing with facilities development.**

**Go to College Website and Look Under Strategic Planning.**

4 COMMITTEES

? Do we want shorter mission statement?

**Committee A) FRAMING DOCUMENT** (relook and update) (REVISING FRAMING DOCS)

- Looking at mission statement
- Look at functional statement
- Planning Context
- Goals
- Summary of planning Agenda
- Accreditation Final Report (Summary of the report)

**MEMEBERS:** we are conduits of a bigger community. We are the link between a constituent group and the process.

- **Members should report to and get feedback from colleagues.**

**SUSAN:** Should we be separating groups into single outcomes rather than pairing Outcome 1&2, 3&4 etc.

**BOB:** when we look at outcome measures there are tremendous overlap.

- Outcome 5 resources is big enough to stand alone.
- many strategies that point towards Native Hawaiians could be used for all students.

**GUY:** Outcome 3 need more information.

**BOB:** How the community college achieves outcome 3 than there will be a clearer definition of what Outcome 3 is trying to say.

- It might make sense to meet with colleagues on a Friday **or another day** with members from the Thursday group.
- Goal 5, the State of Hawaii is probably going to start a statewide technology plan ie. Cyberinfrastructure
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INTERESTED COMMITTEES

GROUP A	GROUP B	GROUP C	GROUP D
	<b>Kawika Napoleon</b> <b>Lavache Scanlan</b> <b>John Havey</b> <b>Flo Abara</b> <b>Elizabeth Nakoa</b> <b>John Rand (2)</b>	<b>Guy Kellogg</b>	<b>John Rand (1)</b> <b>Carl Jennings</b> <b>Susan Murata</b> <b>Shirl Fujihara</b> <b>Sheila Roades</b> <b>Carl Naito</b>

**TASK:** look at current **goals, objectives, and actions in Strategic Plan 2003-2010** and how they pull in nicely to the new **Strategic Plan Outcomes 2008-2015**

While moving activities from old strategic plan to the new one. Look at Outcome and make sure that new activities will drive the new one.

When deciding which activities move. Activities should have positive impact on **Action Outcomes identified in the UHCC Plan, 2008-2015**

What campus wants to do Drive Community College outcome measures in the right direction. **Then Admin will use the plan to develop budget requests to the UHCC, UH and the legislature.**

OUTCOME 5 important for the next biennium budget.

PLANNING, WITH RESEARCH AND IMPROVEMENT ON THOSE **Action Outcomes.**

HELP TO SET PRIORITIES.

Think of what kind of approach you want to take which may entail talking to some of the administrators or specific **academic program or administrative and educational support unit heads.**

**JOHN RAND:** after we are done with action strategies where does it go.

**BOB:** goes into our strategic plan.

**BOB:** must remember there is an eight year period.

Think about what is most important in the plan.

Institution outcomes are not prioritized.

Use language in current strategic plan and move them into the new strategic plan.