Summary of Planning Agendas

Integrating Planning Agendas into Tactical Planning, 2007-2010

In 2004 and 2005, the College established a tactical planning process for eight Academic Programs and nine Administrative and Educational Support Units for the period 2004-2007. In 2006-2007, using results from recently completed program review reports and other evidence, these programs and units will develop new three-year tactical plans with improved budgetary alignment for the period, 2007-2010.

In fall 2006, the Policy, Planning, and Assessment Council will review the **full text** of Planning Agenda items and recommendations identified by the committees for the Self Study Standards and delegate each item to specific programs and units. These programs and units will be responsible for integrating these items into their tactical planning for 2007-2010. The Planning Agenda items below are framed as outcomes statements to facilitate their integration into these tactical plans. Progress on the implementation of these items can then be included 2010 Midterm Report to ACCJC/WASC.

Standard I: Institutional Mission and Effectiveness

Planning Agendas

- Increase the number of key stakeholders and deepen their engagement in reviewing the Mission, Vision, and Value Statements in conjunction with the development of a new Strategic Plan for 2010-2017 (I.A.3, p. 119).

- Continue to develop new three-year tactical plans for cross-curricular emphases and initiatives with measurable student learning outcomes (I.B.1, p. 130).

- Evaluate and improve cycles of assessment documenting degrees of progress in achieving college goals and objectives and student learning outcomes. (I.B.5, p. 140).

- Explore development of a Service-Learning General Education Requirement and develop a mechanism to verify that students have developed a willingness to assume civic responsibility roles after leaving the College (II.A.3.c, p. 212).

- Monitor changes in enrollment of international and transfer students, as well as the number of new degrees and certificates offered (II.A.6.a, p. 218).

- Improve transcript evaluation services to ensure that timely evaluations are completed (II.A.6.a, p. 218).

- Continue to develop, update, and improve the existing inter-college articulation database (II.A.6.a, p. 218).

- Establish formal review procedures for the Student Conduct Code so that the code is reviewed and improved regularly (II.A.7.b, p. 225).

- Establish a consistent and continuous process of identifying and assessing student learning outcomes in courses and programs, including the Student Services Unit (II.B.4, p. 256).

- Continue to use Community College Survey of Student Engagement data to improve the quality of the student experience (IIC.1.c, p. 272).

- Establish a 3-year replacement and maintenance plan for all computer hardware and software coordinated by the library, CELTT and other units. (II.C.1.d, p. 275)

- Continue to improve campus-system budgeting formulas for all units of the College (IIC.1.e, p. 277).

Standard III: Resources

Planning Agendas

- Continue to update, formalize, and streamline hiring processes at the College (III.A.1.a, p. 287).

- Fill vacancies in the Human Resources Office and the Business Office (III.A.2, p 298).

- Continue to use recommendations from the Budget Execution Task Force Report, to improve comprehensive human, physical, and technology resource planning, use, and assessment (III.B.2.b, p. 346; III.C.1.c, p. 367; III.D.2.b, p. 383).

- Respond to the recommendations in the LERN report and assess the impact of changes (III.D.1.b, p. 377).

Standard IV: Leadership and Governance

Planning Agendas

- Continue to develop electronic capabilities and training to convey information in a timely and accurate manner (IV.A.1, p. 407).

- Continue to provide an increasing number of faculty and staff with development opportunities focusing on UH System Portal applications (IV.A.1, p. 407).

- Continue to update the Department Chair Handbook (IV.A.2.a, p. 422).

- Encourage greater involvement in budget dialogues and provide timely, accurate and accessible budget data to the academic departments (IV.A.2.a, p. 422).

- Improve communication and governance processes and conveyance of accurate and timely information (IV.A.2.a, p. 422).

- Encourage and work with students to update the Student Congress Charter (IV.A.2.a, p. 422).

- Continue to clarify and strengthen the roles and responsibilities of the Policy, Planning, and Assessment Council and improve communication of issues discussed and actions taken. (IV.A.3, p. 430).

- Develop department chair evaluation instrument after pilot testing (IV.A.5, p. 434).

- Continue to collaborate with UH leadership and the Board of Regents to monitor and evaluate the changing relationship between the University and the State of Hawaii (IV.B.1.a, p. 437).