January 31, 2007

Dr. Leon Richards  
Acting Chancellor  
Kapi'olani Community College  
4303 Diamond Head Road  
Honolulu, HI 96816

Dear Chancellor Richards:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on January 10-12, 2007, reviewed the institutional self study report and the report of the evaluation team which visited Kapi'olani Community College on Monday, October 23-Thursday, October 26, 2006. The Commission took action to reaffirm accreditation.

The college is commended for the excellent job of assembling a variety of evidence in support of the self study document and for the array of well-run programs offered at other locations under the auspices of Kapi'olani Community College.

Attached is the final copy of the team report and the report of the team that visited the University of Hawaii Community Colleges System Office. Additional copies may now be duplicated. The Commission requires you to give the team report and this letter dissemination to your college staff and to those who were signatories of your college self study report. This group should include the Chancellor, campus leadership, and the Board of Trustees. The Commission also requires that the team report and the self study report be made available to students and the public. Placing copies in the college library can accomplish this. Should you want the report electronically to place on your web site or for some other purpose, please contact Commission staff.

The recommendations contained in the evaluation team report represent the observations of the evaluation team at the time of the visit. The Commission reminds you that while an institution may concur or disagree with any part of the team report, the college is expected to use the report to improve the educational programs and services of the institution.

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. Kapi'olani Community College should submit the Midterm Report by October 15, 2009. Midterm Reports indicate progress toward meeting all the evaluation team's recommendations and forecast where the college expects to be by the time of the next comprehensive evaluation. The Midterm Report also includes a summary of progress on college-identified plans for improvement as expressed in the self study.
The college conducted a comprehensive self-study as part of its evaluation. The Commission suggests that the plans for improvement of the institution included in that document be taken into account in the continuing development of Kapi’olani Community College. The next comprehensive evaluation of the college will occur during Fall 2012.

Finally, let me take this opportunity to remind you that federal legislation affecting accrediting agencies requires that accredited colleges conduct systematic assessment of educational outcomes (see especially Standards One and Two). A further requirement is that accrediting agencies pay close attention to student loan default rates.

On behalf of the Commission, I wish to express continuing interest in the institution’s educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,

Barbara A. Beno, Ph.D.
President

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cc: Dr. John Morton, Interim Vice President for Community Colleges
    Dr. Robert Franco, Accreditation Liaison Officer
    Mr. Michael Rota, Associate Vice President
    Ms. Kitty Lagareta, Chair, Board of Regents, University of Hawaii
    Dr. Marie Smith, Team Chair
    Evaluation Team Members

Enclosure