

Revised August 10, 2012

Institutional Improvement Matrix:

ARPD: Assessment	Program Learning Reports	ARPD: Evaluation	Comprehensive Program Review	Tactical Planning for Improvement	External Budget Appropriations	Internal Budget Allocations	External Grants	ACCJC/WASC	Strategic Planning
August 2011	November 1, 2011	December 2011		Annual Spring 2012 Cycle Completed	January 2012 Supplemental	Annual	Targeted to Tactical and Strategic Plans (TTSP)	Annual March 2012 Team Visit 10/ 2012	2012 Scorecard
August 2012	November 1, 2012	December 15, 2012	3-year March 2013	Integrated into new Program Review Policy and processes (approved at June 12, 2012 PPAC)	January 2013 Biennium	Annual	TTSP	Annual March 2013	
August 2013	November 1, 2013	December 15, 2013			January 2014 Supplemental	Annual	TTSP	Annual March 2014	Fall 2013 Planning Begins for New Strategic Plan, 2015-21
August 2014	November 1, 2014	December 15, 2014			January 2015 Biennium	Annual	TTSP	Annual March 2015 Midterm Report 10/2015	2015 Scorecard January 2015 & Long Range Development Plan (2020)
August 2015	November 1, 2015	December 15, 2015	3-year* March 2016		January 2016 Supplemental	Annual	TTSP	Annual March 2016	
August 2016	November 1, 2016	December 15, 2016			January 2017 Biennium	Annual	TTSP	Annual March 2017	
August 2017	November 1, 2017	December 15, 2017			January 2018 Supplemental	Annual	TTSP	Annual March 2018 Team Visit 10/ 2018	
August 2018	November 1, 2018	December 15, 2018	3-year* March 2019		January 2019 Biennium	Annual	TTSP	Annual March 2019	
August 2019	November 1, 2019	December 15, 2019			January 2020 Supplemental	Annual	TTSP	Annual March 2020	Strategic Planning – next cycle
August 2020	November 1, 2020	December 15, 2020			January 2021 Biennium	Annual	TTSP	Annual March 2021 Midterm Report 10/ 2021	

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Process	Responsible Persons
Annual Review of Program Data (ARPD) Assessment	Institutional Research (IR) Analyst in conjunction with UHCC IR
ARPD Evaluation	Vice Chancellor for Academic Affairs Vice Chancellor for Student Services Deans, Department Chairs, Unit Heads
ARPD – Submit to UHCC	Vice Chancellor for Academic Affairs Vice Chancellor for Student Services Direct to UHCC http://www.hawaii.edu/offices/cc/arpd/index.php
3 year Comprehensive Program Review	Vice Chancellor for Academic Affairs Vice Chancellor for Student Services Program Coordinators, Department Chairs, Unit Heads, Deans
Strategic Plan 2008-2015, 2015-2021	Chancellor, OFIE Unit Head AGO Review
Strategic Plan 2008-2015, 2015-2021 Submit to VP UHCC	Chancellor, OFIE Unit Head
Strategic Plan 2008-2015, 2015-2021 Submit to BOR	Chancellor and VP UHCC
Mission Statement Approved by Board of Regents	Chancellor and OFIE Unit Head http://www.hawaii.edu/offices/bor/regular/minute/20100520.regular.pdf
Biennium Budget Request Submitted for: 2009-2011 2011-2013 2013-2015	Chancellor and Vice-Chancellor for Administrative Affairs Administration Through UHCC
Supplemental Budget Request Submitted for: 2010-2011 2012-2013 2014-2015	Chancellor and Vice-Chancellor for Administrative Affairs Administration Through UHCC
Internal Budget Allocations	Chancellor and Vice-Chancellor for Administrative Affairs
External Grants	OFIE Unit Head
Accreditation Annual Reports	Vice Chancellor for Administrative Services - Financial Vice Chancellors for Academic Affairs and Student Services Accreditation Liaison Officer-OFIE Director and IR Lead
Accreditation Midterm Reports, 2009 and 2015	Accreditation Liaison Officer
Self Evaluation of Educational Quality and Institutional Effectiveness, 2012	Self Evaluation Steering Committee,
Long Range Development Plan - Completed	Chancellor, Vice Chancellor for Administrative Services PPAC, OFIE, PBR Consultants
Long Range Development Plan Approved in Principle by UH BOR	Chancellor, Vice Chancellor for Administrative Services, OFIE, PBR Consultants