

Counseling Unit/Student Affairs Program Learning Report

Program Name: Culinary Arts (BLTCH Cluster)

Date: November 15, 2013

Author: Lori Maehara

Program SLOs	Timeline	Expected Level of Achievement	Assessment Strategy/ instrument	Results of Program Assessment ¹	Next Steps ²
AY 13-14- Competency #4: SWIBAT increase understanding of resources available and increase comfort level in college.	A three-hour welcome reception for fall 2013 FY students, and their families was held on 8/22/2013. Students were invited via mailed	70% of Welcome reception attendees will respond “Strongly Agree” or “Agree” to the assessment survey instrument questions.	Post-welcome reception survey, including 13 event assessment questions, 2 NSO II & III questions, and four open ended questions. The survey included assessments on	Please see attached: SUMMARY OF COUNSELING/ STUDENT AFFAIRS SLO document	Request: Clerical help to conduct a post-fall 2013 assessment on how FY fall 2013 students performed: 1) Retention from fall 2013 – spring 2014 2) GPAs

¹ Results of program assessment: for example, percent of students who met the outcome(s) and at what level they met the outcome(s)

² Next Steps: What will the program do to improve the results? Next steps may include immediate actions such as revision to workshop curriculum or changes on an evaluation instrument. Next steps may also include requests to administration for additional support.

Program SLO Learning Report

	<p>invitations, with an email & phone call follow up. 41 new Culinary Arts FY students attended with their families.</p>		<p>knowing instructors, counselor, degree requirements, scholarships, Lualaba, email, and comfort levels with instructors, counselor, and starting classes.</p>	<p>To assess effectiveness of the welcome reception, last year's fall 2012 FY students could be the control group by which this year's fall 2013 FY students are compared two on these two attributes.</p> <p>As the Student Affairs assessment 11/21-22/2013 retreat resulted in updated /revised SLOs and PLGs, this SLO will be re-evaluated at the end of the two half-day follow-up assessment sessions on 12/18/2013 and 1/28/2014 to determine if this SLO continues to fit within the updated SA coordinated assessment charge.</p> <p>Should this SLO continue to fit into the coordinated Student Affairs assessment model, this SLO will be reassessed in fall 2014.</p>
--	--	--	---	---

Please complete the table above OR provide the information requested above in a format of your own choosing.

Program SLO Learning Report

Please attach an assessment plan: what outcomes will be assessed, when they will be assessed and how will they be assessed on a three-year cycle.

Post-Event Survey Assessment results:

	SA		A		SA&A%	D	D%	SD	DS%	DK	DK%
	SA	%	A	A%	SA&A%	D	D%	SD	DS%	DK	DK%
After attending today's Culinary Arts orientation/reception	16	39	24	58.54	97.56	0	0	0	0	1	2.44
I know who my instructors are	29	70.7	12	29.27	100	0	0	0	0	0	0
I know who my counselor is and the help I can receive	18	43.9	22	53.66	97.56	0	0	0	0	1	2.44
I understand my degree course requirements	19	46.3	21	51.22	97.56	0	0	0	0	1	2.44
I understand the purpose/utilization of Laulima.	19	46.3	18	43.9	90.24	2	4.88	0	0	2	4.88
I understand the purpose/utilization of STAR	23	56.1	18	43.9	100	0	0	0	0	0	0
I understand my responsibilities as a student (advising, conduct)	25	61	15	36.59	97.57	1	2.44	0	0	0	0
I feel more comfortable contacting instructors and asking them for help	28	68.3	12	29.27	97.56	1	2.44	0	0	0	0
I feel more comfortable contacting my counselor and asking her for help	21	51.2	18	43.9	95.12	2	4.88	0	0	0	0
I feel more at ease about starting classes than I did prior to the orientation	14	34.2	24	58.54	92.69	0	0	1	2.44	2	4.88
I feel more comfortable starting classes having met other students	24	58.5	15	36.59	95.13	0	0	0	0	2	4.88
I have an increased appreciation/awareness for the diversity of KCC students	25	61	16	39.02	100	0	0	0	0	0	0
I know about KCC's Culinary Arts Scholarships	28	68.3	13	31.7	99.99	0	0	0	0	0	0
I know that I should email my instructor & counselors from my Hawaii.edu email address , and check my email daily											
New Student Orientation (NSO) Part II was valuable and helpful	20	48.8	12	29.27	78.05	0	0	1	2.44	8	19.51
New Student Orientation (NSO) Part III was valuable and helpful	20	48.8	10	24.39	73.17	1	2.44	1	2.44	9	21.95

Counseling Unit/Department: _____BLTCH – Culinary Arts_____

Individual completing the form: _____Lori Maehara_____

Date: ___11/15/2013__

Extension & Email: ___x-4966, Lmaehara@hawaii.edu___

AY 13-14-Competency #4: SWIBAT increase understanding of resources available and increase comfort level in college.

Strategy type	Organizational	Operational	Organizational/ Strategic	Organizational/ Strategic	Assessment- related			
Based on your “next steps”, what changes might be needed in your unit to complete the cycle for this intervention?	Do you need to revise Office Structure within your unit? <i>(See guide for examples)</i>	Do you need to revamp administrative procedures within your program? <i>(See guide for examples)</i>	Should you modify your relationships with other programs in the unit or college? <i>(See guide for examples)</i>	Should you modify your relationships with community partners or other UH system colleges? <i>(See guide for examples)</i>	Do you need to update your assessment method to measure your SLO? <i>(See guide for examples)</i>	Should you reallocate resources already provided by VCSA, VCAA or Academic Deans? <i>(See guide for examples)</i>	Are you requesting new resources? If so, what resources will you request? <i>(See guide for examples)</i>	What are your Action Plans for change? <i>(See guide for examples)</i>
Intervention #1 August 22, 2013 New Student Welcome reception.	NO	No	Yes – include more peer mentors in the welcome reception.	No	No	No	Yes. Clerical help to conduct student GPA & retention data analysis & continued peer mentor services.	Include more peer mentors in the welcome reception.

Fall 2013 – Counseling Unit/Student Affairs SLO Assessment

Cluster: BLTCH (Business/Legal/Technology, Culinary, & Hospitality)

Department: Culinary Arts

Lori Maehara 11/15/2013

SUMMARY OF COUNSELING/STUDENT AFFAIRS SLO

AY 13-14-Competency #4: SWIBAT increase understanding of resources available and increase comfort level in college.

INTERVENTION: August 22, 2013 New FY (first year student) Welcome Reception for FY (first semester students beginning their academic career in fall 2013) students and their families The chancellor, dean, and CULN & FSHE instructors attended the reception, and the counselor held a breakout session for only the FY students, where Laulima, STAR, email protocol, and other information for FY students was presented.

ASSESSMENT TOOL: A post-reception survey with 15 questions plus four open ended questions was given to FY students at the conclusion of the reception event. Optional “Go Forward! Agree to Degree” pledge forms were available, and approximately 80% of the FY students pledged.

A goal of 70% or higher of survey respondents answering either SA (Strongly Agree) or A (agree) was the target for each of the first 13 rated survey questions. 41 FY students replied to the survey. 90.24% (SA + A) was the lowest rating, for the “I understand the purpose/utilization of STAR.” However, this is not a major concern, because FY students who enrolled in CULN 111 in fall 2013 had Peer Mentors do a STAR usage presentation, and CULN 111 instructor Kristie Fujimoto assigns students to complete STAR planner through the end of their academic goal. In addition, fall 2013 was the first semester FY students were mandated to complete a minimum of 3 STAR Academic Planner semesters to be able to register for spring 2014, so FY students had access to additional STAR resources during their first semester.

A high of 100% (SA + A) was noted for two post-event survey questions:

**I know who my counselor is, and the help I can receive.*

** I understand my responsibilities as a student (advising, conduct).*

Narrative comments:

While only one student noted “Time” as the “Least helpful part of Today’s orientation” as a way to improve the event, the majority of FY students commented that the best part of the orientation was hearing the instructors speak about their careers and thus being more comfortable starting the fall semester.

RESOURCE REQUEST: The continued availability of Peer Mentor assistance even after the grant has ended, is important to continue CULN 111 STAR usage presentations. In addition, clerical help to assist in data assessment will allow me to revisit this SLO, and compare post-fall 2013 vs. post-fall 2012 student achievement such as GPA and retention from fall to spring.