



UNIVERSITY of HAWAII*
KAPI'OLANI
 COMMUNITY COLLEGE

MEMORANDUM

TO: Louise Pagotto, Interim Chancellor
 FROM: Bob Franco, Director *Bob Franco*
 SUBJ: Travel Completion Report, November 10-16, 2016

Activities

- 1) National Anchor Institution Task Force (NAITF), New York, NY
- 2) Consult with Seminole Valley College on Community College Alliance for Sustainability Education, Orlando, FL
- 3) Present preconference session on the Carnegie Community Engagement Classification for 2020 for 25th Anniversary of Florida Campus Compact, Tampa, FL
- 4) Present workshop at Florida Campus Compact Conference: "Service-Learning and Civic Engagement for Environmental and Sustainability Education (E-STEM)" Tampa, FL.

Actual Outcomes

- 1) Strengthening ties with NAITF for future community sustainability and resilience grants. NAITF 2017 conference is in NY October 26-27. Attempting to put community sustainability and resilience on the NAITF agenda. Positioning for federal infrastructure, Homeland Security, and Department of Defense funds.
- 2) Dissemination of Teagle Grant Outcomes and Teaching to Big Questions Website
- 3) Disseminate E-STEM model, Hawaii SENCER State Model, and KSSL at Seminole Valley College.
- 4) Presented full-day pre-conference on the College's Carnegie Foundation Community Engagement Classification, 2015-2025 at Florida Campus Compact's 25th Anniversary Conference. Carnegie Classification demonstrates our institutional capacity and quality for future grants.
- 5) Presented workshop on E-STEM at same conference.
- 6) Strengthened networking with Florida colleges and universities as they confront climate change and sea level rise and develop green workforce programs.

Sharing Results of the Activity

These activities support OFIE grants dissemination and development. They also informed the campus Sustainability and Climate Action Plan, 2017-2021. I am willing to share these results at admin staff and/or CAC meetings.



UNIVERSITY of HAWAII[®]
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memorandum

May 17, 2017

To: Bob Franco

Subject: Award of RTRF Professional Development Funds

Congratulations on having been awarded \$2,944.29 to participate in your professional development activity. All allowable expenses should be charged to Account Code 3801039.

In preparation for your activity, please complete and submit a Travel Request form (six weeks prior to departure, if possible). Within seven days of completion of the travel, you should submit a Travel Completion form.

Within 30 days of completion of the activity, please submit a completion report, including the following information:

- the actual, specific outcomes of the activity
- details of exactly how you will share or have already shared the results of your activity, per your application ("Results can be shared with CAC and/or Admin Staff, particularly in context of new Title III Shared Services program. Results are disseminated through the UH System Sustainability and the Hawaii SENCER Model State initiatives.")

The report is to be submitted to the Chancellor, via your Department Chair/Unit Head and program administrator, whose responsibility it will be to ensure that the results of your professional development have been shared.

A handwritten signature in black ink that reads 'Louise Pagotto'.

Louise Pagotto
Interim Chancellor

Professional Development Training Request Form

OK

Name of Person Submitting Form: Robert Franco

Date:

Name of Training/Course Title		Location (City, State, Site) of Training
National Anchor Institution Task Force (NAITF) Consult with Seminole Valley College on Community College Alliance for Sustainability Education Present preconference session on the Carnegie Community Engagement Classification for 2020 for 25 th Anniversary of Florida Campus Compact. Present workshop at Florida Campus Compact Conference: "Service-Learning and Civic Engagement for Environmental and Sustainability Education (E-STEM)"		New York City Orlando, FL Tampa, FL Tampa, FL
URL of training/course website		
Training Date(s) and Time(s):		November 10-18, 2016
Name of Attendee <i>(if different from person submitting the form):</i>		
Are there other Attendees:		--- if yes, is this a team training? ---
Cost of Training		
Training Activity Cost	Transportation (if any)	Lodging (if any)
(\$300.00)	\$1,281.78	\$676.01
Per Diem (if any)	Other Costs (if any)	Total Cost:
\$569.50	\$117.00	\$2,944.29

What is the objective of the training activity?

To disseminate grant results (NSF, HUD, Teagle) and develop new grant opportunities and networks. To disseminate research-based high impact practices, service-learning, undergraduate research, learning communities, learning outcomes assessment, community impact assessment.

How does the activity relate to the attendee's official duties and functions?

Central to the grant development, dissemination, and assessment role of the OFIE Director.

How will the activity increase grant capacity or support an existing grant?

Current Teagle and NSF grants require national dissemination. Strong national dissemination positions the college for more grants from these funders.

What are the expected outcomes?

- Teagle project future directions and possible funding
- National Science Foundation projects dissemination.
- Developing stronger collaborations with Anchor Institution Task Force and possible HUD funding.
- Developing stronger collaborations with Florida CCASE campuses, Florida and national Campus Compact, and Carnegie Foundation for Advancement of Teaching.
- Increased regional and national visibility for and dissemination of Kapiolani's high impact practices: innovations in community engagement, service-learning, undergraduate research, internships, pipelines, pathway, diversity, & social justice initiatives.
- Establish regional and national leadership in community college sustainability education, and in civic responsibility for diverse, equitable, healthy, and sustainable communities.
- Promoting Science, Civic Engagement and sustainability efforts throughout the UH system, in natural and social science and with Native Hawaiian faculty.

Professional Development Training Request Form

- Promoting OFIE evaluation, assessment, and research capabilities for current grants and future grant submissions.

How will these outcomes support the attainment of goals set in the program/unit Student Success Pathway?

Outcomes above support seven measures in Strategic Plan Direction 2:

Measure Q: Increase external grants from \$5 million baseline in 2015 through effective project dissemination and building federal and foundation networks, UH system collaboration, and local partnerships.

Measure G: Increase the annual number of students participating in the ASNS degree by 6% from 356 to 535.

Measure H: Increase the annual number of ASNS students transferring to UH 4-year campuses by 6% from 42 to 64.

Measure I: Increase the annual number of students completing ASNS undergraduate research experiences and research internships by 10% from 70 to 136.

Measure J: Increase the annual number of students completing the ASNS degree by 10% from 30 to 60.

Measure M: Increase annual number of students completing service learning assignments from 700 to 900.

Measure N: Increase the number of sustainability designated course sections from 27 to 60 and develop "Pathways to UH 4-year Campuses."

How will the results of this activity be shared?

Results can be shared with CAC and/or Admin Staff, particularly in context of new Title III Shared Services program. Results are disseminated through the UH System Sustainability and the Hawaii SENCER Model State initiatives.

Signature of Submitter: _____

Robert W. Francis

Recommend approval: _____

Department Chair/Unit Head: _____

Program Administrator: _____

Wanda P. P. P.